

EL ESCORIAL SUMMER COURSES

<https://www.ucm.es/complutense-summer-courses/>

WOMEN IN SCIENCE

**REFLECTIONS AND EXPERIENCES FROM THE NORTH AND SOUTH OF EUROPE AND UNITED STATES
FROM JUNE 29 TO 3 JULY**

REGISTRATION, FEES, GRANTS

REGISTRATION

On line registration is compulsory: <https://www.ucm.es/cursosdeverano/matricula>
For any consultation, please contact nilss@rect.ucm.es or +34 91 394 4385

NILS GRANT

NILS Science and Sustainability programme offers grants to attendants from institutions from Norway, Iceland and Liechtenstein (see www.nilsmobilityproject.es). These grants are independent from the UCM support below described. **Registration and payment of pre-inscription fees and inscription fees as described below is compulsory for any attendant, also for those getting a NILS Science and Sustainability grant.**

PARTICIPATION MODALITIES, FEES AND GRANTS

Type 1: UCM GRANTEE (inscription fee paid by the attendant, lodging and meals covered by the organization)

Conditions: The grant entitles the holder to full-board accommodation in a shared double room, and to the course materials. The person who receives the grant must pay the cost of the registration. The application deadline is on **May 29th**, and the registration may only be done on-line, through the Complutense Summer Courses website (<https://www.ucm.es/cursosdeverano/matricula>). Lodging is covered from the day before the start of the course, and until 14 hs of its ending day.

Inscription fee must be paid by attendants. See below rates.

How to apply for the UCM grant (and discounts if appropriate):

1. Register <https://www.ucm.es/cursosdeverano/matricula>. Upload your curriculum vitae onto the registration website, this is essential for applying for the grant. If you would like to apply for the existing discounts, please include supporting documentation of your status: student, unemployed, retired, person with a disability, or Universidad Complutense staff member (student card, unemployment card, etc.) on the registration website.
2. **Deadline for applying for a UCM grant is May 29.**
3. To apply for the grant, you must pay a €20 preregistration fee. When you are notified that you have been awarded a grant, payment of the remaining amount within 5 working days is compulsory; if this does not happen, the registration will be considered invalid. Those applications that are not accompanied by proof of payment of the course, scanned (cursvera@ucm.es) or by fax (+34 913946433) will be rejected. If you decide not to accept the grant this should be communicated at least 15 days before the beginning of the course/meeting, by e-mail or fax, to the Complutense Summer Courses Students' Office. If this does not happen, only 25 percent of the registration fee will be refunded. If the course has started and you have not requested a refund, no amount will be returned. In case the grant is not awarded, the pre-inscription fee shall be reimbursed. If you are not awarded a grant the complete preregistration fee will be refunded. If you are awarded a grant and decide not to accept it, the €20 preregistration fee will not be returned to cover management costs.
4. When grant holders arrive at San Lorenzo de El Escorial they should identify themselves by presenting their DNI (National Identification Document), Passport, or NIE (Foreign Persons' Identification Number) in the Complutense Summer Courses Students' Office.

Inscription fees for "UCM Grantee" modality:

Total fee	215 euro
Students from other institutions, unemployed, retired persons	168 euro
UCM students, UCM staff	140 euro

Accommodation: Grant holders will stay in shared double rooms in any one of the venues; changes in the accommodation conditions are not permitted. The accommodation is available only from the night before the beginning of the course, until 2.00 p.m. on the final day of the course.

Type 2: RESIDENT (inscription fee includes lodging in single rooms and meals)

Conditions: the inscription fee includes participation in the course, lodging in single rooms and meals. Lodging is included from the day before the start of the course, and until 14 hs of its ending day.

Inscription fee must be paid by attendants. See below rates.

How to register (and apply for discounts):

1. Register <https://www.ucm.es/cursosdeverano/matricula>. The cost of the residency and the registration is shown in the fees table. The most suitable will be chosen in each case. Those who want to apply for some type of aid should attach the supporting documentation when they make their reservation on the on-line registration website. (<https://www.ucm.es/cursosdeverano/matricula>).
2. In order to apply you must pay a €20 preregistration fee up until **May 29th**, and after this date the remaining amount must be paid within 5 working days. Those applications that are not accompanied by proof of payment of the course, scanned (cursvera@ucm.es) or by fax (+34 913946433) will be rejected. The application deadline is on **June 9th**. All applications received after this date will only be accepted if there are free places in one of the venues.
3. **Deadline to reserve a place in the course is June 9.** If you register after May 29, you must pay the full registration fee at once. Registrations after June 9 will only be accepted in case free places exist.
4. Given that accommodation is limited, applications will be accepted on a first-come, first-served basis. On the registration website, you will be able to check if you have been accepted. For those who are not accepted the amount paid will be refunded. Upon arrival to El Escorial, grantees shall identify themselves by using the identity card, passport or equivalent.
5. If you decide not to take the course this should be communicated at least 15 days before the beginning of the course/meeting, by e-mail or fax, to the Complutense Summer Courses Students' Office. If this does not happen, only 25 percent of the registration fee will be refunded. If you have started the course and have not requested a refund, no amount will be returned.

Inscription fees for "RESIDENT" modality:

Total fee	522 euro
Students from other institutions, unemployed, retired persons	475 euro
UCM students, UCM staff	447 euro

Accommodation: Resident students will stay in single rooms, in the venues of San Lorenzo de El Escorial or in any other venue which the Organization has at the time. When appropriate, the venue will be communicated to the students on their arrival to the Students' Office in San Lorenzo de El Escorial; changes in the accommodation are not permitted. The accommodation is available only from the night before the beginning of the course and until 2:00 p.m. on the final day of the course.

Type 3: GUEST STUDENTS (inscription fee includes attending to the course, no lodging nor meals are included)

Conditions: the inscription fee includes participation in the course, lodging and meals are not included.

Inscription fee must be paid by attendants. See below rates.

How to register (and apply for discounts):

1. Register on-line at the website (<https://www.ucm.es/cursosdeverano/matricula>). **Deadline for registering is June 28.** To apply you need to pay a €20 preregistration fee up until **May 29th**, and after this date the remaining amount must be paid within 5 working days. Proof of payment should be

provided by presenting a photocopy of the bank receipt, scanned (cursvera@ucm.es) or by fax (+34 913946433). Those applications that are not accompanied by proof of payment will be rejected.

2. After **May 29th** the total course cost should be paid in full at the time of registration.
3. On the first day of the academic activity, the applicants should identify themselves by presenting their DNI, Passport, or NIE in the Students' Office in San Lorenzo de El Escorial.
4. If the guest student decides not to attend notification should be sent at least 15 days before the beginning of the course/meeting, by e-mail or fax, to the Complutense Summer Courses Students' Office. If this does not happen only 25 percent of the registration fee will be refunded. If you have started the course and have not requested a refund, no amount will be returned.

Inscription fees for "GUEST STUDENT" modality:

Total fee	215 euro
Students from other institutions, unemployed, retired persons	168 euro
UCM students, UCM staff	140 euro

BANK ACCOUNT

Summer Courses bank account for payment of inscription fees is:

Bank: Banco Santander

Holder: Fundación General UCM – Cursos de Verano

IBAN: ES55 0049 2196 06 2514438530

CERTIFICATE

Attendants shall receive a Certificate of attendance to the course, which shall be distributed on Friday, July 3.

TRANSPORT

Attendants registered as "Listeners" shall receive a pass to use the free bus service Madrid – San Lorenzo de El Escorial – Madrid.

Departure from Madrid: Fernández de los Ríos Street with Isaac Peral Street (metro: Moncloa) at 8:30 hs.

Return from El Escorial: Euroforum Infantes Door, at 20:15 hs.

OTHERS

Attendants may use freely the pcs provided by the Summer Courses organization at its different headquarters.

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